CONCORDIA UNIVERSITY

MINUTES OF THE OPEN SESSION
OF THE MEETING OF THE BOARD OF GOVERNORS

Held on Wednesday, February 21, 2001, immediately following the Closed Session, in Room GM 407-1, SGW Campus

Attendance

Present: Mrs. Lillian Vineberg, *Chairwoman,* Ms. Barbara Barclay, Ms. Joanne Beaudoin, Mr. Alex Carpini, Mr. Charles G. Cavell, Me Rita de Santis, Mrs. Marianne Donaldson, Mr. Brian Edwards, Dr. Terrill Fancott, Ms. Nicole Fauré, Mr. Leo Goldfarb, Mr. George Hanna, Mr. Peter Howlett, Mr. Peter Kruyt, Dr. Christine Jourdan, Mr. Ronald Lawless, Ms. Christine Lengvari, Dr. Frederick Lowy, *Rector and Vice-Chancellor*, Mrs. Hazel Mah, Sister Eileen McIlwaine Ph.D., Mr. John Parisella, *Vice-Chairman,* Mr. Alex G. Potter, Mrs. Miriam Roland, Mr. Jonathan Wener

Officers of the University: Prof. Marcel Danis, Mr. Michael Di Grappa, Mr. Larry English

Observer: Me Pierre Frégeau

Absent: Dr. Steven Appelbaum, Mr. Alain Benedetti, Dr. William Byers, Dr. June Chaikelson, Mr. Mario Ciaramicoli, Mr. Ned Goodman, Mr. Rob Green, Mr. Paul Kefalas, Dr. Loren Lerner, Mr. Eric Molson, *Chancellor*, Mr. Richard Renaud, *Vice-Chairman*, Ms. Nisha Sajnani, Mr. Rabih Sebaaly, Mrs. Marianna Simeone, Ms. Sabrina Stea, Mr. Ivan Velan

Guest: Me Bram Freedman (Assistant Secretary-General and General Counsel)

DOCUMENTS CONSIDERED AND ATTACHED TO THESE MINUTES

BG-2001-2-D3 Draft Interim Evaluation Process
BG-2001-2-D4 Senate recommendation regarding revisions to the Policy for the Ethical Review of Research Involving Humans
US-2001-1-D9 Draft revised Policy for the Ethical Review of Research Involving Humans
BG-2001-2-D5 Report of the Provost and Vice-Rector, Research
BG-2001-2-D6 Report of the Vice-Rector, Services
BG-2001-2-D6.1 Report of the Chief Financial Officer
BG-2001-2-D7 Letter from Directors of Libraries regarding extramural borrowers loan policy

1. Call to Order

The Open Session was called to order at 8:22 a.m.

1.1 Chairwoman's remarks

Mrs. Vineberg congratulated Mrs. Miriam Roland who was awarded an Honorary Doctorate by the Hebrew College in Boston. She also apprised the Board of the untimely passing on January 18 of Mr. Benoit Pelland, a former Governor and active alumnus of the University. Those who had served with Mr. Pelland will greatly miss him.

1.2 Approval of the Agenda

The agenda was approved as submitted.

1.3 Approval of the Minutes of the Open Session of the previous meeting (January 17, 2001)

Upon motion duly moved and seconded (Howlett, Edwards) it was unanimously RESOLVED:

R2001- 8 *THAT the Minutes of the Open Session of the previous regular meeting of the Board, held on January 17, be approved.*

2. Business arising from the minutes not included on the agenda

There was no business arising from the minutes.

3. Approval of the Interim Evaluation Process for Faculty Deans and the Dean of the School of Graduate Studies and Research

Dr. Lowy recalled that at the January meeting new search rules for the appointment of senior administrators had been approved by the Board. These new rules provide for the establishment, prior to initiating a full search, of an evaluation process when an incumbent is seeking a second term of office.

Stating that this was the first occasion for a staff representative to address the subject, Ms. Beaudoin comments were twofold. One the one hand, she felt that the staff representative should not obligatorily be selected from the unit being evaluated and gave the reasons why. On the other hand, she suggested that a representative of the senior administration be added to the committee. While not denying the need for internal representation of the unit, a wider representation would be optimal. Sister McIlwaine commented that the number of students sitting on Faculty Council is quite

small, thereby limiting the choice of the student representative. Prof. Danis supported Ms. Beaudoin's proposal regarding the staff representative.

Me Frégeau also mentioned that it was the first time he had seen the document. He did not understand why the composition of the evaluation committee was different from that of the search committee. Furthermore, he disagreed with the selection of the part-time faculty member as proposed, saying that it should be done according to the CUPFA process already in place. He suggested that this document be tabled until adequate explanations could be obtained.

This is the first time the document has been presented to the Board, remarked Dr. Lowy. The document was pre-circulated with the Board mailing and all Governors have been equally informed. He stressed the importance of adopting the process today.

A discussion ensued at which time some Governors expressed their agreement that smaller committees would be more efficient and less cumbersome while other felt a larger committee afforded more knowledge and a better overview.

Following this debate, the Governors were asked to vote on two amendments to the document and thereafter the main motion.

Upon motion duly moved and seconded (Beaudoin, De Santis) it was unanimously RESOLVED:

R2001-9 *THAT the wording regarding the administrative and support staff member to be appointed to the evaluation committee for the Faculty Deans and the Dean of Graduate Studies and Research be changed to read "preferably from the relevant unit" and "preferably from the unit", respectively.*

Upon motion duly moved and seconded (Beaudoin, Barclay) it was RESOLVED with two opposed:

R2001-10 *THAT the part-time faculty member to be appointed to the evaluation committee for the Faculty Deans be elected in accordance with the process set out in the CUPFA collective agreement.*

Upon motion duly moved and seconded (Lowy, Fancott) it was RESOLVED with one opposed and two abstentions:

R2001-11 *WHEREAS the Rules and Procedures for Senior Administrative Appointments, adopted by the Board of Governors at its meeting of January 17, 2001, provided that interim evaluation procedures for the three Deans in the penultimate year of their first term be adopted in a separate document;*

WHEREAS the Board has sought Senate's input into such procedures;

WHEREAS a proposed interim evaluation process was reviewed by Senate at its meeting of February 2, 2001, and Senate is hereby recommending its approval by the Board;

THAT, upon Senate's recommendation, the Board of Governors approve the Interim Evaluation Process for Faculty Deans and the Dean of Graduate Studies and Research, as set out in Document BG-2001-2-D3, as amended.

4. Establishment of Evaluation Committees or Search Committees

Upon motion duly moved and seconded (Lowy, De Santis) it was unanimously RESOLVED:

R2001- 12 *WHEREAS the Provost has written to the three Deans whose terms are ending in 2002, requesting confirmation by March 2, 2001 as to whether they are seeking a second term;*

WHEREAS depending upon their answers, evaluation committees and/or search committees will have to be struck;

THAT in accordance with the Interim Evaluation Process approved by the Board this day and/or the Rules and Procedures for Senior Administrative Appointments approved by the Board on January 17, 2001, the appropriate evaluation committees and/or search committees for the positions of Dean of the Faculty of Arts and Science, Dean of the Faculty of Engineering and Computer Science and Dean of the School of Graduate Studies and Research be established in accordance with the composition set out in the Interim Evaluation Process and the Rules and Procedures for Senior Administrative Appointments;

THAT the Secretary of these committees be designated by the Chairwoman of the Board of Governors;

THAT, in the case of evaluation committees, they report to the Board by June 2001;

THAT, in the case of search committees, once they have begun their work, the Chair of the Committees make a progress report to the Board every month; and

THAT the Chairwoman of the Board be authorized to appoint a replacement for any member who may have resigned, such appointment to be made in consultation with the Chair of the Committee and with the constituency of the committee member who has resigned.

5. Revisions to the Policy for the Ethical Review of Research Involving Humans

Further to comments by Me De Santis regarding the clarity of the text, it was agreed to table this matter until the next meeting. Me Freedman will communicate with Me De Santis and redraft the portions of the text which are ambiguous or unclear.

6. Report of the Collective Bargaining Committee

Ms. Donaldson, Chairwoman of the Collective Bargaining Committee, reported that the Committee had met on January 24, at which time its members were apprised by Marcel Danis, Gilles Bourgeois and Yves Proulx of recent labour agreements and upcoming negotiations.

Namely, on December 6, 2000 the renewal of the collective agreement of the trades, maintenance and distribution employees was ratified. An agreement was also concluded on January 24 between the University and the Association of Concordia University Management and Administrative Employees. Further, a tentative agreement was reached on January 30 with the Vanier Library Association of Non-Professional Employees.

7. Report of the Rector

Referring to the situation described in Dr. Lightstone's report regarding the internal struggle within the Quebec Government regarding education funding, Dr. Lowy was pleased that Lucien Bouchard had indicated he fully supported François Legault's commitments. Consequently, funding should be restored and no changes should be made by Mr. Landry.

Dr. Lowy then apprised Governors of his visit to China with Team Canada. He was accompanied by Vice-Rector Marcel Danis, Deans Mohsen Anvari and Martin Singer together with Governor Peter Kruyt. Dr. Lowy gave the details of the eight new bilateral academic cooperation agreements signed with Chinese institutions. Those agreements, which are in a variety of disciplines, include academic program development and faculty and staff exchanges. The outcome of this trip was most fruitful.

Questions were raised by Governors Hanna, Potter and Fancott about the student motion regarding participation at the FTAA summit. Dr. Lowy responded that while some students participate in protest activities in a manner the administration disapproves of, others use civil discourse to express similar views. The motion was approved because it proposed that students resort to the latter process to express their disagreement with the FTAA by participating in an alternate summit. The motion did

specify that students must give notice by March 23, that the professor must consent to defer the exam, and that the normal academic exam deferral process will be followed.

Dr. Fancott was troubled by a letter addressed to the editor of *The Link* by the CSU Vice-President, Communications which referred to the use of radical and revolutionary means to win student concessions. He insisted that only civil methods of protest be tolerated by the administration. Dr. Lowy reiterated that student demands are more likely to be granted when they are done in a civil fashion. In response to a question by Mr. Wener, Me Freedman explained the procedure followed and the sanctions imposed on people who contravene the Code of Rights and Responsibilities. Mr. Wener also expressed concerns about the University's reputation in the community and stated that some swift firm disciplinary action must be taken against those who behave inappropriately. Mr. Di Grappa mentioned that his next report to the Board will include a copy of a letter sent to the six umbrella student associations in which the line has been clearly drawn with regards to student actions.

8. Reports of the Vice-Rectors

8.1 Provost and Vice-Rector, Research

Dr. Lightstone was not present at the meeting. However, a copy of his written report had been included in the Board mailing.

8.2 Vice-Rector, Services

A written report had been forwarded to the Board, to which Mr. Di Grappa was very pleased to add that the women's hockey team, ranked number 3, was participating in the national playoffs in Calgary. These play-offs will be broadcast on TSN during the weekend. Further, the men's hockey team was facing McGill in a "best two of three" encounter.

Upon motion duly moved and seconded (Fancott, Carpini) it was unanimously RESOLVED:

R-2001-13 *THAT the Board of Governors congratulate the Concordia Stingers Women's and Men's Hockey Teams on their achievements and convey its support and encouragement for their upcoming tournaments.*

8.3 Vice-Rector, Institutional Relations, and Secretary-General

Prof. Danis waived his report.

8.4 Chief Financial Officer

Mr. English briefly commented on the three items contained in his written report pertaining to the effects of the reported government cuts on Concordia's budget, the implementation of policies following the audit of research accounts and the taxability of employee tuition waivers.

9. Correspondence

Mrs. Vineberg pointed out that a letter from Mr. William Curran, Director of Libraries, had been sent out, reminding all Governors that they may avail themselves of the services of the Concordia University Libraries.

10. Any other business

There was no other business to report.

11. Date of next meeting

Mrs. Vineberg reminded Governors that the next regular meeting of the Board would be held at 8:00 a.m., on Wednesday, March 21, 2001, in Room GM-407-1.

12. Adjournment

The Open Session adjourned at 9:45 a.m.

Submitted by Danielle Tessier, Secretary of the Board of Governors and Senate, for approval by the Board at its meeting of March 21, 2001